

Minutes
Hampton County School District Board of Trustees
Work Session
 March 30, 2021 at 6 PM
 North District Middle School

The Hampton County School District Board of Trustees (herein referred to as “HCSD” or “the Board”) held its regularly scheduled work session on March 30, 2021 at North District Middle School at 611 Tillman Ave, Varnville, SC 29944. The meeting was advertised as prescribed by law.

Board Members Present: Mrs. Hannah Priester, Chair
 Mrs. Jacqueline Hopkins, Vice-Chair
 Mrs. Kari Foy, Secretary
 Mrs. Sabrena Graham, Parliamentarian
 Mr. Allen Bowers
 Mr. Bruce Davis
 Mrs. Debra Holmes
 Mr. Anderson Taylor
 Mrs. Mary Wilson

1.0	CALL TO ORDER <ul style="list-style-type: none"> • The Chair called the meeting to order at 6:00 pm. • FOIA Compliance Report: In accordance with the S.C. Freedom of Information Act, Section 30-4-80(e), South Carolina Code, 1987, as amended, all local news media was notified of the date, time, location, and agenda of the meeting to include a posting on the districts’ webpages. • The agenda was adopted as presented with no objections.
2.0	MOMENT OF SILENCE
3.0	PLEDGE OF ALLEGIANCE - led by Mr. Taylor
4.0	WORK SESSION ITEMS
4.1	SCSBIT – Steve Mann Mr. Steve Mann, a representative of SCSBIT, reviewed the insurance proposals for property & casualty, and workers compensation for HCSD.
4.2	Salary Scales Update – Mr. Donnie Boland Updated proposed salary scales for teachers (certified staff), classified staff, and administrators for HCSD were presented by Mr. Donnie Boland. The proposed teacher salary scale is based upon the State Minimum Teacher Salary Schedule with 6% added for a local supplement. The classified salary scale has a starting minimum salary of \$10/hr with a 2% increment between Steps and a 7% increment between Grades. The administrator salary scale is based upon base salaries (certified or classified) with varying multipliers for assistant principals, principals, coordinators and directors.
4.3	Finance Report – Mrs. Corine Miller Mrs. Miller provided an update to the Board on the budget development. She is working on projected revenues, which will be down due to the loss of students across both districts. Once salary schedules are approved and district positions are filled, the budget can be finalized. She emphasized the importance of establishing Maintenance of Effort with federal funds.
4.4	DUNS Update – Mrs. Corine Miller The HCSD DUNS numbers has been acquired. It will be validated on July 1, 2021. The EIN has also been assigned. Both of these numbers and a bank account are required to register with SAM.gov for receipt of federal funds.
4.5	Joint Inventory – Mrs. Corine Miller The property inventories of each district have been provided to the insurance providers. Some work needs to be done to compile it into a single document. A copy to the Board is available upon request.

<p>4.6</p> <p>4.7</p> <p>4.8</p> <p>4.9</p> <p>4.10</p> <p>4.11</p>	<p>Plan for Selection of District Level Directors/Staff Dr. Wilcox presented his plan for interviewing district level directors. A letter will be sent to all existing directors notifying them that he will begin the interview process following Spring Break. He plans to have his recommendations soon after and may have a Called Meeting to review and approve. The Directors can then begin their process of interviewing and selecting their coordinators and other assistants.</p> <p>Notice for Rehire for Administrators Dr. Wilcox informed the Board that he will be notifying all school level administrators of his recommendations for 2021-2022 prior to the April 15th deadline.</p> <p>Participation in Salkehatchie Consortium for Virtual Learning Dr. Sarah Williams and Mrs. Kristy Wood presented information on the Salk Consortium Virtual Program, a collaborative effort between districts in the Salkehatchie Consortium. If approved, this joint virtual program will be the first of its kind in the State. Currently, 30% of HD1 students are learning virtually and 47% of HD2 are virtual. With limited staff members, teachers are burdened with two instructional models. It was recommended that the Board approve joining the Salk Consortium Virtual Program. Joining the program will require a financial commitment of one FTE per 25 students, ESSR funding, and waiver requests on Seat Time and Length of School Day.</p> <p>Letterhead for HCSD Dr. Wilcox informed the Board that while we have not had time to complete a full branding effort for the new district, we are in need of letterhead for district communications. There was discussion about avoiding confusion between new district colors and school colors.</p> <p>District Bond Information Mr. Bob Damron, Financial Advisor with Compass Municipal Advisors, provided a Debt Report, Recommended Millage for Debt Service Requirements, Debt Structure Report, Millage Cash Flow Report and Consolidation Debt Limitation Report. He projects that the consolidated district can borrow up to \$20M for a building program without having to increase millage. This would require a voter approved referendum. He and Dr. Wilcox are meeting with the County Auditor and will emphasize the importance of maintaining debt service millage at 42 mils. He also recommended the Board develop a Fund Balance Policy to establish a minimum reserve of at least two months (16.5%). The next round of SCAGO bonds will be available in the Fall.</p> <p>INFORMATION ITEMS (Board Chair)</p> <p>Board Training The Board agreed to a training session to be provided by SCSBA on May 6 at 10 AM</p>
<p>5.0</p>	<p>ADJOURNMENT</p> <p>A motion was made to adjourn at 7:58 PM. Motion Foy; Second Davis. No objections. The motion carried.</p>

Respectfully Submitted,

Kari Foy
HCSD Secretary